

June 26, 2018

## **ARTFUL DIMENSIONS MEMBERSHIP APPLICATION**

Gallery Address: 922 Caroline St. ▪ Fredericksburg, Virginia ▪ 22401 ▪ 540-899-6319  
Company Address: 4049 Woodside Dr. ▪ Fredericksburg, Virginia ▪ 22407 ▪ 540-548-2029  
E-mail: artfuldimensions@verizon.net

Please read the following duties and responsibilities of members of Artful Dimensions.

Initial membership will be a probationary period of three months. During this period the new member will be required to pay an initiation fee of \$60.00. Monthly dues are payable by first day of first month in which work is displayed. There are currently three categories of membership:

- 1) Regular Docent – Dues \$45.00 per month and a 20% commission on each sale by the docent member.
- 2) Non-Docent Residing outside of 50 Miles – Dues \$45.00 per month and a 40% commission on each sale by the non-docent member.
- 3) Non-Docent Residing inside of 50 Miles – Dues \$80.00 per month and a 30% commission on each sale by the non-docent member. The Board has the right to limit membership in this category to ensure sufficient docents are available to operate the gallery.

All members who occupy a studio will have the commissions outlined above reduced by 5%. Artful Dimensions is a non-profit corporation and all funds are used to offset operational costs. These funds are used for operating costs, e.g., lease, publicity and other budgetary items.

1. Members are not stockholders of Artful Dimensions and are therefore not accorded voting rights. At any time during this probationary period either the new member or the gallery may terminate the relationship with or without prejudice. Monthly dues paid will not be refunded.

2. During the probationary period, prospective members will be evaluated in the following areas:

- Did the prospective member work all required hours?
- Were dues paid on time?
- Was artwork provided in accordance with Artful Dimensions' rules?
- Has the prospective member been cooperative with the public and with other members?
- Has the prospective member been a contributing member?
- Does the prospective member participate in the selling all members' work?

A member of the Board shall be designated as mentor to the prospective member. The mentor will assist and follow the progress of the prospect using a checklist and report that progress to both the prospect and the Board as a whole. Progress will be reported for three months. At the end of the probationary period, the Board will be polled with acceptance of the prospect to full membership requiring an affirmative vote by majority of the Board.

3. Full membership carries a commitment of six (6) months from the effective date. Earlier departure shall entail continued payment of monthly dues until a suitable replacement is found. If at any time after the initial six (6) months period, a member does not want to continue with the gallery, termination of membership should be made by sixty (60) days written notice given to the President or the Secretary so that a replacement may be found.

4. Regular Docent members must act as a docent in the gallery for one day each calendar cycle. The length of the cycle is determined based on the number of members and the specific days the gallery will be open. Please carefully consider your schedule as several members must work both weekend and weekday hours. Members are to take out trash, vacuum, dust, straighten displays and tags while on duty at the gallery. As members of the corporation, we sell each other's art as if it is our own.

5. All members also assist in display of work, First Friday openings, and ad hoc groups as needed.

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6. Additional responsibilities of all members are as follows:

- To be at First Friday openings from 5:45-9:00 PM.
- To attend the quarterly meetings.
- Regularly create new work for display. You must present your work in a professional manner. All work must be for sale and only original works can be displayed in the main gallery.

7. We do not carry property/loss insurance and are not responsible for any loss or damage to pieces. Artful Dimensions will take reasonable care to protect your works.

8. It is our goal to make the Artful Dimensions atmosphere approachable yet professional. Professional manner and neat dress are expected. We want our gallery to be a comfortable place to browse, and we hope to create repeat customers of our visitors.



If you agree with these requirements, please submit:

- a. Completed application, signed as required
- b. Submit five to seven photographs (4x6 or larger), or jpegs on CD or via e-mail, of your work, listed in the application, for consideration by the committee. Please label each with your name and the title of the work. These photos should include examples of all the media used by the applicant that it is desired to display in the gallery. This work should have been completed within the last three years.
- c. Submit a résumé, an artist's statement, and any other information you wish to be considered.

Applications are accepted when submitted throughout the year and kept on file. When openings become available, the jury will review the applications on hand. Telephone calls to the gallery after submission of your application are not desired, except to revise contact information.

If jurors select you for further consideration, you will be contacted for an interview; you will be asked to bring at least four (4) pieces representative of your work, completed within the last two (2) years, during the interview. These may be from among work already submitted in photographic form with the application. These will be taken with you after the interview is completed. We may decide to accept only selected media at this time depending on what we need to make our monthly showings as interesting as possible. You may reapply in a particular medium 6 months later if it is not accepted at the time you become a member.

This jurying process is the only means by which membership in Artful Dimensions can be obtained. Again, telephone calls or e-mails to the members are not desired except to assure the currency of contact information should a change occur. Applicants should not expect the documentation and the photos submitted with the application to be returned. However, you will be notified in writing of the results of the selections.

Your signature on the application form signifies that you have read and understand the information and requirements included with this application. It is recommended that you keep this statement of requirements for your records.



## WORK AREAS, STUDIO USAGE, CLASSES, AND OTHER FEES

Artful Dimensions consist of a main gallery areas, a kiln room, a restroom, a small storage area, and six studios. The Gallery is available to all juried members for the display of their art as a part of their membership fee.

The kiln room is available for the use of all artists, but must be scheduled through the Board of Directors. A member of the Board will be responsible for operation of the kiln. A fee for use of the kiln based on duration/pieces will be posted along with the anticipated schedule.

The artist wash area is located in the storage area and includes a deep sink for general use. All artists are to use this sink for cleanup and washing of items associated with the production of their work.

The restroom is located at the rear of the other half of the building area. It is not to be used for artist cleanup, but only for their intended purpose as a restroom available to artists. It is not a public restroom. Please keep it clean.

Any member in good standing may apply to use a studio on a first come, first served basis. Studios are intended to be work areas as well as display area for your work. As such, they will not have doors allowing a clear view of the interior of the studio. A studio is expected to be open for general viewing whenever the gallery is open. The artist signed up for the studio must be present whenever someone is using their studio. You are not allowed to duplicate and pass out keys or loan your key to the gallery to non-juried individuals. The table below provides the approximate area of each studio. Minimum commitment period for a studio is six (6) months.

Studio #	Approx Square Footage	Cost per Month
1	140	\$175.00
2	160	\$200.00
3	150	\$187.50
4	160	\$200.00
5	140	\$175.00
6	160	\$200.00

Artists teaching classes within the facility are expected to provide a schedule of their anticipated classes to the Board in a timely manner. This will allow Artful Dimensions to publish a schedule for posting and publication. No fee will be assessed by the gallery when the class is held in the member's studio. A fee schedule for use of the gallery space itself will be available for classes outside of the member's studio.